



New Patient Appointment Checklist

Welcome to Seattle Reproductive Medicine. In order to make your first appointment go as smoothly as possible, please review and complete the following items on this checklist.

- Please fill out the registration and medical history forms before arriving to your appointment and be sure to bring them with you on the day of your appointment.
- Please bring your insurance card and photo ID with you for you and your partner. We will be making a copy for our files.
- Please read, fill out, and sign all authorization forms provided in the new patient packet that was sent to you. We will collect these forms when you check in for your appointment.
- Contact your physician's office prior to your appointment to obtain any pertinent medical records. If you would like a copy for your own records, please make sure to make copies before your appointment. We are unable to provide copies for you. Our physicians routinely need to keep your copies for dictation and they will be shredded when finished.
- On your first appointment, please check in with the receptionist **20 minutes** prior to your scheduled appointment. Please allow adequate time for traffic and parking.
- POLICY ON CHILDREN IN THE CLINIC:**

The presence of children in a fertility clinic is a challenging issue as well as a barrier to providing quality care to each of our patients. With sensitivity to this matter, we ask that you make other arrangements for your children.

PLEASE CALL US AS SOON AS POSSIBLE IF YOU NEED TO CHANGE OR CANCEL YOUR APPOINTMENT - (206) 301-5000

Questions?

Your questions are important. Please contact us if you have any questions or concerns - (206) 301-5000